

## STUDENT CELL TELEPHONES AND PERSONAL ELECTRONIC DEVICES

The use of electronic communication devices such as pagers, cell phones, digital and camera phones, smart watches, camera devices, headphones/earbuds or two-way radios are prohibited during school hours. If a student has an electronic communication device on campus, this device must be turned off and not visible.

Students may not use cellular telephones or other PEDs on school property or at school-sponsored activities to access and/or view Internet web sites that are otherwise prohibited to students at school.

Violations of this policy may result in disciplinary action and/or confiscation of the cellular telephone or PED. If the cellular telephone or PED is confiscated, it will be released/returned in accordance with procedures set by the school. **Procedure as follows:**

First Offense - Cell Phone/Electronic Device is confiscated, SAM given, device return to the student at the end of the day.

Second Offense - Cell Phone/Electronic Device is confiscated, Student Referral given, Parent/Guardian notified, Parent/Guardian required to pick up the device during school hours (7:00am - 3:00 pm).

Third Offense - Cell Phone/Electronic Device is confiscated, Student referral given, and student suspended for the remainder of the day and the following scheduled school day. Parent/Guardian notified and required to pick up their child and device immediately. Student will be required to turn their Cell Phone/Electronic Device into the front office upon arrival each day and then retrieve their device upon departure. Note: It is the student's responsibility to pick up their device upon departure, administration will not remind or track down the student to return the device.

\*The principal may also refer the matter to law enforcement if the violation involves an illegal activity.

**The student who possesses a cellular telephone or PED is responsible for its care. The School is not responsible for theft, loss, damage, or vandalism to cellular telephones or PEDs.**

The unauthorized recording and/or photographing of employees, volunteers and/or students is strictly prohibited and could result in disciplinary action and/or suspension.

Parents/guardians are advised that the best way to get in touch with their child during the school day is by calling the School Office. Students are advised to use the front office phone or clinic phone when sick, in order to get in touch with their parent/guardian. At no time should students use their personal cell phone to contact their parent/guardian unless advised but staff personnel to do so.

During a critical incident at the school, cell phones are not to be used by students. If students use cell phones to attempt to contact a parent during an emergency, they could be putting themselves and their classmates in jeopardy. During certain emergencies talking is not allowed in the classroom. This rule is enforced so that the room will sound vacant; conversation by the students could jeopardize their safety. Parents are asked to explain to their children the importance of not using cell phones during the emergency.

**This policy may be adjusted or change without notice at any time.**