

BEHAVIOR THREAT ASSESSMENT PROCESS (BTA)

***SAFETY ASSESSMENT TEAMS MUST INCLUDE A PERSON WITH EXPERTISE IN SCHOOL ADMINISTRATION, LAW ENFORCEMENT, COUNSELING AND INSTRUCTION.**

***HB 1421 STATES ALL MEMBERS OF THE SAFETY ASSESSMENT TEAM MUST BE INVOLVED IN THE THREAT ASSESSMENT PROCESS AND FINAL DECISION MAKING.**

STEP 1

Event reported to Administration.
Safety first! Ensure that all stakeholders are safe and accounted for.
Admin determines if event reported was a threat.

STEP 2

Event deemed a threat. Admin creates Risk Intake form in Edplan. Notifies safety assessment team to alert them of the threat. Admin assigns team members their part of the BTA. Admin sets a time to reconvene.

STEP 4

Safety Assessment team reconvenes to complete Part 3 of the threat assessment together. Rule 6A-10018 states that each school based safety assessment team must use the Comprehensive School Threat Assessment Guidelines(CSTAG) to distinguish the risk level of the threat.

STEP 3

Safety assessment team receives notification and begins to investigate their assigned part in Edplan. (ex. interview, cumulative review, attendance, etc.)
When a threat is identified, obtain a specific account of the threat by interviewing the student or other person who made the threat using the interviews located in Edplan. If appropriate to the circumstances, interview the intended victims and other witnesses with interviews located in Edplan.

STEP 5

Safety assessment team assigns responsibilities for different roles and finalizes the threat. Once finalized, upload finalized threat assessment and any required documents(i.e. safety plan) into Axiom(Category: Other Services and Record Type:Threat Assessments) ALL THREATS MUST BE FINALIZED WITHIN 48 HOURS.

STEP 6

Implement and monitor safety plan and supports for student. Student's name is added to the monthly safety assessment team meeting to monitor the student's progress in Edplan.

Mandatory Actions/ Required steps for each Behavior Threat Assessment Risk Level

Not A Threat

- Notify parents of the outcome of the threat investigation.

ALL THREAT ASSESSMENTS MUST BE FINALIZED in EDPLAN WITHIN 48 HOURS OF THE EVENT OCCURRING.

Transient Threat

- Notify parents of the outcome of the threat investigation.
- If intended target is a minor, notify the intended target(s)'s parents/guardians. If the intended target is an adult, notify the target.
- Upload files to the student's digital file in Axiom.
- SESIR code added(TRE)

Serious Substantive Threat

- Notify parents of the outcome of the threat investigation.
- If intended target is a minor, notify the intended target(s)'s parents/guardians. If the intended target is an adult, notify the target.
- Caution the student about the consequences of carrying out the action.
- Provide direct supervision of subject until guardian/s assume control.
- Take precautions to protect potential victims.
- Refer student to the SWS Team to determine need for academic/behavioral interventions and/or the need for a psychological evaluation.
- Assign a team member to monitor student and status of interventions.
- Upload files to the student's digital file in Axiom.
- SESIR code added (TRE)

Very Serious Substantive Threat

- Notify parents of the outcome of the threat investigation.
- If the intended target is a minor, notify the intended target(s)'s parents/guardians. If the intended target is an adult, notify the target.
- Caution the student about the consequences of carrying out the action.
- Provide direct supervision of subject until guardian/s assume control.
- Take precautions to protect potential victims.
- Refer to SWS Team to determine need for academic/behavioral interventions and/or the need for a psychological evaluation.
- Assign a team member to monitor student and the status of interventions.
- Upload files to the student's digital file in Axiom.
- Consult with SRO to assist in monitoring/supervising and determining the need for any law enforcement actions.
- Complete a Safety Interview which requires 2 certified mental health professionals to complete.
- Develop a safety plan and disseminate to all staff involved with student.
- Principal Signs off
- SESIR code added(TRE)

Violence prevention is always the first goal of threat assessment, but it is also important to determine why a student made a threat and to address whatever conflict or problem that motivated the threat, so that schools can achieve the broader goal of helping students be successful in school.